

Department of Computer Science Policy for Academic Integrity During Examinations

Examination Rules of Conduct

1. Students must exercise complete silence until they exit the examination room. If a student has a question then the student will raise his/her hand until the instructor comes to them to address their question.
2. Students may not look in the direction of other students' examinations. If a student feels the need to rest his/her eyes then s/he may look at the ceiling.
3. No electronic devices (e.g., cell phones, calculators, or tablets). If such a device is even visible, at anytime during the examination period, this will constitute violation of this rule.
4. No hats, headphones, or ear buds may be worn.
5. Two minutes before the end of the examination students will be informed of that fact. When the examination time is up students must immediately stop writing and turn his/her test over. Any delay will constitute a violation of this rule. If a student attempts to complete an answer or write their name at this point then that will constitute a violation of this rule.
6. Students who finish their examination before the time expires may turn in their examination in a manner that is permitted by the instructor (e.g., bring it to the instructor or raise your hand until the instructor comes to collect it). Once a student submits his/her examination the student must silently and immediately leave the room. Staying or communicating in any way with students in the room will constitute a violation of this rule.

Sanction

Any violation of Examination Rules of Conduct will result in a student's examination being confiscated immediately, the student will be instructed to leave the examination room, the student will receive a grade of zero for the examination, and an Academic Misconduct report will be filed.